

## Northern Region Practice Improvement Plan 2017

Indicator	Plan for Improvement	Responsible Party	Target Completion Date
Teaming, LTV and Assessment	Northern Region will ask the State Office to create a training specifically geared toward Teaming, LTV and Assessment to help address any of the deficiencies that were identified in the Qualitative Case Review. All On-going Case Workers, Supervisors and Administration will be required to attend.	Practice Improvement Coordinator	September 1, 2017
	A physical copy and an electronic copy of the QCR protocol (Purple Book) will be distributed to all on-going staff, Supervisors and CWA.	Practice Improvement Coordinator	June 15, 2017
	NR will recruit and hire two coach/mentors. Coaches can work with caseworkers to build teams, assist with difficult conversations and model skills relating to teaming, LTV and assessing.	NR Admin and Training	May 15, 2017
	NR will identify workers who we would like to give the opportunity to shadow and participate in a QCR. This will help develop the big picture for them and help them understand QCR process and scoring.	NR Admin and Supervisors	May 30, 2017
	A shared file on the google drive will be made accessible to the Northern Region. In this file, workers will find tools that will help them prepare for CFTMs, and other suggestions that will help them achieve better scores in Teaming, LTV and Assessment.	Practice Improvement Coordinator	June 30, 2017
	Supervisors will monitor that these goals are being met through conversations that are held with the workers during their monthly one on ones and coach accordingly. CWA's will do the same with their supervisors.	Region Supervisors/CWA's	Ongoing
Teaming	Drug court team will collaborate with team members to better team outside of drug court. This includes a goal of having a CFTM at least 3 weeks prior to review hearings.	Drug Court Teams	Ongoing
	Workers will use the agenda to help prompt them to schedule the next CFTM and will schedule them to be held prior to the next court date, THP, any important changes in the case as well as any upcoming transitions.	Caseworkers	Ongoing
	Caseworkers will prepare an agenda prior to the CFTM and forward that to the tech or person who is taking notes at the child and family team meeting. This will aid in note taking and help ensure accurate information is recorded. Workers will review the minutes, make any changes and forward the notes to all team members and their supervisor.	Caseworkers and Support Staff	Ongoing

Assessment	NR uses an approved agenda that prompts workers to talk about the primary and concurrent goals. We will add an agenda item to prompt the workers to talk about the UFACET findings and any other assessments that are used to help formulate Child and Family Plans. Case Workers will review the assessments, share the information with the team and implement the recommendations.	Practice Improvement Coordinator	Ongoing
Long Term View	Caseworkers will review the Long Term View, the Primary Goal and the Concurrent goal with the team at every CFTM. Supervisors will review CFTM minutes to ensure that these conversations are being held with the CFT.	Caseworkers	Ongoing

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