

CONTRACTING WITH DCFS

- When DCFS identifies a need for a service, DCFS publishes a procurement on <http://www.purchasing.utah.gov/>.
- DCFS follows the procurement laws set by the Utah State Legislature and the administrative rules set by State Purchasing. These laws and rules govern whether or not a contract is required.
- Should a potential provider decide they want to make an offer on a procurement, they should follow the instructions contained in the procurement.
- Provider's offerors are reviewed and scored. If the provider is eligible for a contract, the provider is given an award to contract. During the award stage, a provider is required to submit additional documents as outlined in the procurement.
- Most DCFS contracts are 5-year contracts.

Common circumstances where DCFS seeks contracts for services include:

1. Adoption services;
2. Residential treatment;
3. Proctor care;
4. Therapeutic foster care;
5. Outpatient mental health (Medicaid and Non-Medicaid);
6. Child abuse prevention;
7. Short-term emergency shelters;
8. Domestic violence treatment; and
9. Domestic violence shelters.

For more information on providing service for DCFS clients, review the “: Vendor Guide to Doing Business with the State of Utah.” <http://purchasing.utah.gov/wp-content/uploads/Vendorgd.pdf>