

Northern Region Practice Improvement Plan 2016

Indicator	Plan for Improvement	Responsible Party	Target Completion Date
Teaming	Northern Region will ask Office of Services Review to create a training specifically geared toward teaming to help address any of the deficiencies that were identified in the Qualitative Case Review. All On-going caseworkers will be required to attend.	Practice Improvement Coordinator	August 30, 2016
	Supervisors will address teaming as part of their monthly staff meetings. Supervisors will turn in their monthly agendas for their staff meetings to the Practice Improvement Coordinator. Each supervisor will have staff meeting at least monthly.	Supervisors	On-going
	Supervisors will continue to use their preferred auditing tool each time a plan is completed and given to the supervisor for approval. The supervisor will be looking at composition of the team, frequency and Quality of meetings, the UFACET and services.	Supervisors	On-going
	At a minimum, Supervisors will conduct a Teaming Peer Review every month in an effort to coach effective teaming. CWA's will conduct the first peer review. (Attachment A)	Supervisors CWA's	On-going
	Caseworkers will ensure that they are using the approved agenda template for the Northern Region.	Caseworkers	On-going
	Child Welfare Administrators will review three cases per month, monitoring for team composition and use of the approved Northern Region CFTM Agenda. (Attachment B)	CWA's	On-going
	Support Staff Supervisors will go over note-taking for Child and Family Team Meetings in their staff meeting. They will also make sure they are using the Northern Region CFTM Agenda.	Support Staff Supervisors	August 2016

ATTACHMENT B

Child and Family Team Meeting Agenda

[Enter Family Name]

[Enter Date]

- Introductions
- Input from members not present:
- Long Term View (What does enduring safety and permanency look like and how do we get there?)
- Primary Goal and Concurrent Goal: (Ensure that everyone on the team understands “Plan A and Plan B”. Also, check to ensure the Legal Goal matches the working goals)
- Purpose of the CFTM
- Strengths of the Family/Protective Factors
- Include specific topics of discussion. (Examples could include: Kinship, placement issues, services, progress or lack of progress on Child and Family Plans, results of UFACET, Permanency and upcoming transitions, etc.)
- TAL
- Visitation
- Family Concerns or Questions
- Next Court Date
- Set Next CFTM Date/Go over assignments.