



GARY R. HERBERT
Governor

Spencer J. Cox
Lieutenant Governor

Department of Human Services
ANN SILVERBERG WILLIAMSON
Executive Director

Division of Child and Family Services
BRENT PLATT
Director

WRITTEN AGREEMENT

Dear Requestor:

These records that you have requested are records to which access is restricted under federal and state law.

These records are classified as:

- Private and access is governed by Utah Code Annotated 63G-2-302
- Controlled and access is governed by Utah Code Annotated 63G-2-304
- Protected and access is governed by Utah Code Annotated 63G-2-305
- CPS records and access is governed by 62-A-4a-412 and 62A-4a-1003

In order to receive these records you must agree to be bound by the restrictions on access contained in the above statutory provisions unless a statute, federal regulation or interstate agreement otherwise permits you to disclose the records.

If your request is denied and you feel that you should still have access to these records, you must contact us and provide additional information for consideration, such as:

- Whether a law entitles you to receive the records
- Explanation as to why the records are necessary
- Explanation as to how the records will be used for a similar purpose
- Explanation as to how the use of the records produces public benefit and outweighs public rights

Once we receive your written agreement as specified above, we will provide records.

Should you have any questions regarding these records, please contact us at:

Department of Human Services
Division of Child and Family Services
195 No. 1950 W.
Salt Lake City, UT 84116
801-538-4100

Signature

Date